



# Fleetwood Town Council

Onward to a Better Future

**Fleetwood in Bloom Committee Meeting**  
**Monday 8th July 2024**  
**In the Office at 122 Poulton Road at 6pm**

## Agenda

<b>104</b>	Opening of the meeting – <i>Chairman</i>
<b>105</b>	To receive apologies for absence – <i>Chairman</i>
<b>106</b>	To record Disclosable Pecuniary Interests from members (including their spouses, civil partners, or partners) in any item to be discussed. Committee members <b>MUST NOT</b> make representations or vote on the matter therein – <i>Chairman</i>
<b>107</b>	To record Other (Personal or Prejudicial) Interests from members in any item to be discussed. Committee members should state if they need to bar themselves from discussion and voting on any related matters – <i>Chairman</i>
<b>108</b>	To consider and approve the minutes of the Fleetwood in Bloom Meeting, held on 5 <sup>th</sup> June and for the Chairman to sign them – <i>All</i>
<b>109</b>	To remind all members to take note of the standing guidance at Appendix A (below) – <i>Chairman</i>
<b>110</b>	To note the updated Budget Sheet (to be sent by email) - <i>All</i>
<b>111</b>	To discuss and agree a budget for replanting of 2 Bloomer Boats – <i>All</i>
<b>112</b>	To consider and approve credits for volunteers and to update the meeting regarding training (deferred from previous meeting) – <i>CEDO</i>
<b>113</b>	For general discussion: <ul style="list-style-type: none"><li>• Discuss a mission statement for our Facebook Page</li><li>• Tram stop planters</li><li>• Town sign planters</li><li>• Bunting</li><li>• Discuss seating, fixtures, and fittings along Lord Street. A budget</li></ul>

	<p>of £1900 was set at previous meeting - <i>Update</i></p> <ul style="list-style-type: none"> <li>● Hanging basket structure needs replacing – <i>Update</i></li> <li>● Authorise purchasing 12 new wall basket liners - <i>Update</i></li> <li>● Ordering Autumn bedding plants – <i>Update</i></li> <li>● Authorise purchase of trailing plants for large black planters – <i>Update</i></li> <li>● Lancashire Community Orchard Grant – <i>Update</i></li> <li>● Authorise a budget for payback to make planters in the wards without planters.</li> <li>● Authorise a printing budget for Guess the Word quiz sheets for the bug hunt at the Memorial Park Fun Day and buying a few boxes of Freddos and mini magnifying glasses for prizes.</li> <li>● Update from CEDO about application for the bug hunt and risk assessment for the Memorial Park Fun Day.</li> </ul>
114	To consider and approve a date, time, and venue for next meeting – Chairman

## APPENDIX A

### Standing Guidance for Fleetwood in Bloom Committee Business

1. All decisions resulting in actions to be taken by council staff or individual members to be made from an agenda item, approved by majority vote, and brought in good time to carry out the committee’s request.
2. Action points may be given to office staff directly. Any actions for other individuals who are not committee members should be taken by a member to approach that person, i.e. “The Chairman to ask Cllr xxx to assist with seeking volunteers for planting”.
3. Any financial or legal issues to be discussed and agreed on in an open and publicly accessible meeting of the committee. Decisions on these matters cannot be made by email or in private meetings. Any issues or uncertainties should be referred to the clerk for advice.
4. All proposals involving a cost of over £300 normally require at least 3 quotes to be obtained, and sufficient time must be allowed for staff to obtain for the quotes, for the committee to consider. Committee members should discuss with the clerk who will be happy to provide advice on the way forward.