



# Fleetwood Town Council

Onward to a Better Future

## **Festive Lights Committee meeting Monday 14 May 2018. The North Euston Hotel 7.00pm**

### **AGENDA**

- 494** To accept apologies for absence
- 495** To approve the minutes of the meeting on the 16 April- *enclosed.*  
*(if approved the minutes to be signed on each page)*
- 496** To approve the ordering and payment of invoice (on production to the clerk) to Taylors for 80 hot pots and 20 vegetable lasagnes for Race night fundraiser. (Please note, it is assumed these figures will be amended to reflect the final ticket sales).
- 497** To approve the payment of £200 for compere for Race night (on production of an invoice) The clerk has already arrange for an invoice with bank transfer details to be issued.
- 498** To approve reimbursement for 8 bottles of wine from Aldi @ £4 each for the race night winners on production of receipts to FTC clerk.
- 499** To approve reimbursement of monies for stationery purchases made for race night on production of receipts to FTC clerk.
- 500** To note that a statutory payment of £562.57 has been made to EON for un-metered electricity charges for Festive Lights from 2014- 2017 inclusive. These charges have been long outstanding due to issues in previous years with differently constituted committees and billing addresses.



**501 Summer Beach Party 3 August.** The CDO has confirmation from the North Euston that they can provide a picnic style buffet at £10 per head for the beach party on 3rd August. She has asked for final decisions to be made on the following specific item's so publicity can be started soon enough to achieve good ticket sales:

1. Dress code
2. Any details of entertainment to be included on publicity material. Committee has already suggested D Scrivner as DJ but no one has confirmed yet.
3. Price per ticket
4. Will there be a raffle/auction? If so, what should be included on the promotions.
5. Any other relevant information committee wish to go on the poster/Social media etc.

**502** As highlighted by Barton Grange management, road safety for staff is an issue when erecting and taking down the Westview roundabout tree. Impact protection vehicles were recommended, however both RSS and BBC (transport team) have suggested cones and signs as the vehicles are too large and would cause an obstruction. Please note the cones would not constitute a road closure. Both RSS and BBC have quoted £180 per visit (plus VAT) to manage the safety aspect. Total cost £432. ***The committee are asked to approve this expenditure to address health and safety issues and the council's duty of care to its contractors.*** If approved, the CDO will contact both providers to see who is available to carry out the safety work.

**503 AOB**

**504 To submit Items for discussion or decision at the next meeting**

**505 To agree the date and time of the next meeting**

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Debra Thornton  
Clerk to the Council

**The press and public are welcome to attend all committee meetings of Fleetwood Town Council.**