



Fleetwood Town Council

Onward to a Better Future

Festive Lights Committee Extraordinary meeting

**Mondays 5th November 2018, 8.30 pm.
In a meeting room at the North Euston Hotel.**

AGENDA

- 591 Open the meeting, announcements and to accept apologies for absence.
- 592 To record **Disclosable Pecuniary Interests** from committee members (including their spouses, civil partners or partners) in any item to be discussed. Committee members **MUST NOT** make representations or vote on the matter therein.
- 593 To record **Other (Personal or Prejudicial) Interests** from committee members in any item to be discussed. Members should state if they need to bar themselves from discussion and voting on any related matters.
- 594 To consider information **enclosed** regarding a quote originally received from Richard Ryan for illuminating the Pocket Park, associated correspondence and the subsequent invoice which is for a different amount. The original quote stated “inclusive” and this was understood to include VAT. The official invoice had added VAT. Committee members are asked to decide:
1. Whether to accept the revised costing (with the additional VAT) and instruct the work to go ahead and the clerk to pay.
 2. Whether to advise the provider to cancel the work on the grounds that the committee were misled as to the cost in the original quote. **Clerks note: it is a legal requirement for any tradesperson to state the VAT position (inclusive or exclusive) clearly on providing a quote.**

Debra Thornton
Clerk to the Town Council

The press and public are welcome to attend all committee meetings of Fleetwood Town Council.