



Fleetwood Town Council

Onward to a Better Future

Festive Lights Committee Extraordinary meeting

**Mondays 5th November 2018, 8.30 pm.
In a meeting room at the North Euston Hotel.**

AGENDA

- 591 Open the meeting, announcements and to accept apologies for absence.
- 592 To record **Disclosable Pecuniary Interests** from committee members (including their spouses, civil partners or partners) in any item to be discussed. Committee members **MUST NOT** make representations or vote on the matter therein.
- 593 To record **Other (Personal or Prejudicial) Interests** from committee members in any item to be discussed. Members should state if they need to bar themselves from discussion and voting on any related matters.
- 594 To consider information **enclosed** regarding a quote originally received from Richard Ryan for illuminating the Pocket Park, associated correspondence and the subsequent invoice which is for a different amount. The original quote stated "inclusive" and this was understood to include VAT. The official invoice had added VAT. Committee members are asked to decide:
1. Whether to accept the revised costing (with the additional VAT) and instruct the work to go ahead and the clerk to pay.
 2. Whether to advise the provider to cancel the work on the grounds that the committee were misled as to the cost in the original quote. **Clerks note: it is a legal requirement for any tradesperson to state the VAT position (inclusive or exclusive) clearly on providing a quote.**

Debra Thornton
Clerk to the Town Council

The press and public are welcome to attend all committee meetings of Fleetwood Town Council.

ORIGINAL QUOTE

Afternoon Richard,

Please find enclosed quotation for your consideration ,

To supply and install four sets of warm white static led curtain light sets to seven trees situated within the park, including all wiring, cables, connections, and fixings etc, for the total sum of £2,180 inclusive.



The reference to four sets is that we would split them so the correct number of leds would be on each tree.

We can bill you as Blachere but I can't get the formal quote done until Thurs so for your meeting this will hopefully suffice.

Alternatively you can have the quote direct from the contractor but I cant give it any attention or management or admin time, quote without my time is £1850.

Hope this is ok-let me know?

Kind regards,

RR.



Virus-free. www.avg.com

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Debra Thornton
Clerk to Fleetwood Town Council
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Email: clerk@fleetwoodtowncouncil.org
Website: fleetwoodtowncouncil.org

122 Poulton Road, Fleetwood, FY7 7AR
Office open to the public: Monday - Thursday 9:30am - 12:00 Noon

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<https://fleetwoodtowncouncil.org/wp-content/uploads/2018/03/Privacy-Notice-.pdf>

QUOTE: Pocket park tree lights Fleetwood - festive lights agenda...

CLERKS RESPONSE

Subject: QUOTE: Pocket park tree lights Fleetwood - festive lights agenda item 587 24th October,
From: Debra Thornton <clerk@fleetwoodtowncouncil.org>
Date: 23/10/2018 17:37
To: Mary Stirzaker <stwulstansward@hotmail.com>
CC: Robert Brown <brown-robert22@sky.com>, Julie Dalton <daltonjulie1@gmail.com>, "clrlorrainebeavers@hotmail.co.uk" <clrlorrainebeavers@hotmail.co.uk>, "hotdogs02@hotmail.com" <hotdogs02@hotmail.com>, "christine.smith@hearingloss.org.uk" <christine.smith@hearingloss.org.uk>, "marge.anderton@talktalk.net" <marge.anderton@talktalk.net>, Dawn Spooner <cdoatfleetwoodtowncouncil@gmail.com>, "victorcorrie@hotmail.co.uk" <victorcorrie@hotmail.co.uk>, "silkmanarmy.ca@gmail.com" <silkmanarmy.ca@gmail.com>, Michael Conn <michaels1960@hotmail.co.uk>, "CherylRaynor.FTC@hotmail.com" <CherylRaynor.FTC@hotmail.com>, Mary Stirzaker <stwulstansward@hotmail.com>, paul tilling <paultilling1@hotmail.co.uk>, Emma Anderton <etti73@hotmail.co.uk>, Terry Rogers <Fusilier6447@my.com>

Hi Mary

I assume this includes removal as well? I have copied it to the other festive lights committee members for information, but would suggest if **they were minded to approve the proposal it would be in principle and dependent on Richards confirmation that the cost includes removal, and by inclusive that means inclusive of VAT as well.** As finance officer a formal quote for such a large amount would be preferable, but I note Richard will provide this by Thursday.

Kind Regards

Debra

On 23/10/2018 17:21, Mary Stirzaker wrote:

Cllr Mary Stirzaker
Fleetwood Town Council

From: Richard Ryan <richardryan1@sky.com>
Sent: Tuesday, October 23, 2018 5:16:49 PM
To: Mary Stirzaker; Richard Ryan
Subject: Pocket park tree lights Fleetwood,

Hi Mary,

I have located a contractor and can do the park, I'll project manage and make sure its done correctly ! :)

Not the greatest quote but :

INVOICE REC'D 30/10/18

KD Decoratives

Bath Mills, Albert Street
Lockwood, Huddersfield
West Yorkshire HD1 3PY
UNITED KINGDOM

T: +44 1484 513188
E: info@kddecoratives.com
W: www.kddecoratives.com



Invoice

Document Number: **2317**
Document Date: **30.10.2018**
Page: **1/1**

Customer No.

FLEETWOOD

Your Reference

Currency

CLR MARY STIRZAKER

GBP

Payment Terms

Due Date

AR - 30 days

29.11.2018

Delivery Address

Billing Address

FLEETWOOD TOWN COUNCIL
C/o Cllr Mary Stirzaker On Behalf Of Fleetwood Festive Lights
122 POULTON RD, FLEETWOOD
FY7 7AR
UNITED KINGDOM

Item Code	Description	Quantity	Price	Total	VAT
Projects	SUPPLY OF WARM WHITE LED SETS IN SEVEN TREES IN POCKET PARK TO INCLUDE 2 YEAR WARRANTY	1	2,180.00	2,180.00	436.00

ALL AS AGREED WITH CLR MARY STIRZAKER

Notes:

Total Invoice Amount	2,180.00
Down Payment Paid	0.00
Total Before VAT	2,180.00
Total VAT Amount	436.00
Total Amount	2,616.00

Company Reg No.: 2486770
VAT ID No.: GB525644052

Bank Account: 23412001
Bank Code: 405162

All orders are accepted subject to KD Decoratives Ltd. conditions of sale, copy available upon request or from our website.