



Fleetwood Town Council

Onward to a Better Future

Festive Lights Committee meeting Thursday 4th October 2018. The North Euston Hotel, 7.00pm

AGENDA

- 559 To accept apologies for absence
- 560 To accept the Minutes of the Meeting on 20th August (enclosed). ***Please return signed minutes to the clerk.***
- 561 To record ***Disclosable Pecuniary Interests*** from committee members (including their spouses, civil partners or partners) in any item to be discussed. Committee members **MUST NOT** make representations or vote on the matter therein.
- 562 To record ***Other (Personal or Prejudicial) Interests*** from committee members in any item to be discussed. Members should state if they need to bar themselves from discussion and voting on any related matters.
- 563 To note the current Festive Lights budget statement, now including predicted expenditure (enclosed).
- 564 To receive feedback from the Quiz Night
- 565 To decide/approve a thank you card to be made for Quizmaster Martin Crane
- 566 To receive Christmas Ball updates, menu, poster, balloons, table masks, raffle prizes ***(CDO note: Menu choices and ticket price confirmed with the committee chairman – posters and tickets printed, posters distributed to members, tickets at office ready for sale)***
- 567 To discuss Risk Assessment confirmation
- 568 Update on Lamp Post notices and road closures ***(CDO note: Road closure application submitted, advised by Wyre that lampost notices will be issued approximately 2 weeks before the event, to be put up 1 week before as required by legislation)***
- 569 To discuss sponsorship banners for Trees



- 570 To discuss CCTV notices for trees.
(Note: if applicable, please state how many required – these can be printed and laminated in the office from free online sources)
- 571 To discuss bucket collection at exit points on Switch On Night
- 572 To discuss the DJ's itinerary for switch on night
- 573 Update on Rotary club, Old Boys band, carnival retinue and cub groups etc. Joining the parade.
- 574 To consider information and quotes obtained by the CDO regarding performers at the Lantern Parade and decide on whether to book any for this year. If approved to **specify number and type** of performer (enclosed).
- 575 Update on items required to make up sweetie explosions.
(Clerks note – florist boxes on order, should be delivered by the time of the meeting)
- 576 To discuss and make a decision regarding the quote (enclosed) from Blachere regarding illuminating a tree & mosaic fascia at the Pocket Park.

Note from Blachere: With the exception of one, the trees are a little too small support and therefore benefit from Christmas lights. The Shakespeare tree which is conveniently located in the centre of the park is somewhat larger so it is suggested this one large tree is decorated with LED lights and also install festoon lighting along the fascia board that runs along the top of the mosaic wall. They are confident that we could feed into the existing circuit that is currently feeding the lamps that shine on the mosaics.
- 577 Discussion on future requisitions requested by the Committee
- 578 AOB
- 579 To submit Items for discussion or decision at the next meeting
- 580 To agree the date and time of the next meeting

Debra Thornton
Clerk to the Town Council

The press and public are welcome to attend all committee meetings of Fleetwood Town Council.