



# Fleetwood Town Council

Onward to a Better Future

**You are summoned to attend the meeting  
of the Town Council on Tuesday 21<sup>st</sup> August 2018  
North Euston Hotel Fleetwood 7 p.m.**

## **AGENDA**

- 2743** Opening of the meeting.
- 2744** To accept Apologies for Absence.
- 2745** To record Disclosable Pecuniary Interests from members (including their spouses, civil partners or partners) in any item to be discussed. Councillors **MUST NOT** make representations or vote on the matter therein.
- 2746** To record Other (Personal or Prejudicial) Interests from members in any item to be discussed. Councillors should state if they need to bar themselves from discussion and voting on any related matters.
- 2747** To accept the minutes of the meeting of 10 July 2018 (enclosed)
- 2748** **Adjournment to allow public participation (1).**
- (i) Neighbourhood police team report
- 2749** **To reconvene the meeting**
- 2750** To agree that the minutes record an accounting anomaly regarding the payment of grant aid to the Tram Sunday committee. The application amount was £2354.40. The amount transferred was £2354. The committee treasurer has verbally confirmed he will not require the 40p. **Clerk**
- 2751** To approve the 2018/19 Q1 income and expenditure report. – **Clerk**
- 2752** To approve the 2018/19 Q1 Bank reconciliation - **Clerk**
- 2753** To note the Q1 budget monitoring document – **Clerk**

### Councillors

T Rogers (Chairman)    E. Anderton    B. Glasgow    M. Barrowclough (Vice Chairman)    N. Stuchfield  
M. Stirzaker    P. Tilling    B. Stephenson    E. Stephenson    R. Hewitt    C. Raynor    R. George



- 2754** To note the Festive Lights budget report – income and expenditure to date – **Clerk**
- 2755** To note the In-Bloom budget report – income and expenditure to date - **Clerk**
- 2756** To consider an application for grant aid from the Fleetwood Gym Community Foundation (enclosed). Deferred from 10<sup>th</sup> July for further information on ratio of Fleetwood Children attending the club, and the issue of excluded children (enclosed – confidential green paper)
- 2757** To consider an application for grant aid from the Fleetwood Rotary Club for the Fireworks Extravaganza (enclosed).
- 2758** To consider an application for grant aid from the old boys band (enclosed)
- 2759** To approve the payment of the following invoices:
- Andrews signs – produce and fit plaque at Ash St - £43.80
  - J W Fish – paint and FIB supplies £121.45
  - The Rabbit Patch 12 months web hosting £148.80
  - British Gas – Annual Care plan £150.19
- 2760** To note payments made prior to meeting in accordance with invoice terms:
- Insurance renewal payment £803.93 – increased from £718.28 in 2017 to take into account additional assets (poppy benches, planters, laptop, portable lighting) (enclosed).
- 2761** To consider and approve the payment of Clerks travel expenses as part of the August salary payment as detailed. (enclosed). **Cllr Rogers**
- 2762** To consider and approve one of 2 quotes (varying heights and costs) obtained for 5 Christmas Trees from Barton Grange for Fleetwood Festive Lights. Three other local suppliers (Star Wash, Dobbies, Plant Place) have also been approached but have declined to quote as they are unable to supply, light AND install due to high PLI costs and failing domestic tree crops this year. Blachere can supply, but they go through Barton Grange as an agent and add commission. (enclosed). **Clerk**
- 2763** To consider a proposal to formally approve Barton Grange as specialist Christmas Tree supplier for FTC under Financial Regulation 11.1 a (specialist services) until further notice, or if a local competitive supplier enters the market. **Clerk**
- 2764** To consider and approve a budget of no more than £225 for up to 9 tickets to attend the North West In bloom awards in November. The October meeting will be too late to seek approval as tickets will need to be reserved before then. Ticket allocation to be decided by the Chairman. **Cllr Rogers**.



- 2765** To consider a proposal for letters to be issued to Network Rail and Highways England by the Town Council on behalf of the Fleetwood Back on Track group, to seek clarification on issues relating to terms of licences, leases and line re-instatement. If agreed Cllr Stirzaker to provide the wording to the clerk and the letters to be copied to Cat Smith MP for information and follow up (enclosed). **Cllr Stirzaker.**
- 2766** To consider the one-off expenditure, from the existing in-bloom budget of £150.00 for signage on the 5 boats sponsored by Fleetwood Town Council (design and costs enclosed – Andrews signs). **Cllr Tilling on behalf of the in-bloom working group.**
- 2767** To consider and approve, with any agreed amendments the draft 2018 Newsletter (colour copy enclosed) – **Clerk and Media Working Group.**
- 2768** To consider and approve the quote from Link-Mag for design, print and distribution of the newsletter (approved as specialised provider on 10<sup>th</sup> July – quote enclosed) - **Clerk**
- 2769** To discuss and approve the purchase of an additional poppy bench with matching plaque to be placed in the rose garden at the Memorial Park. Permission has been granted by Wyre Council (permission and Roll and Scroll quote attached) **Cllr Hewitt.**
- 2770** To consider approving the purchase of a new laptop for the CDO's use of up to £600 (including software) to match the spec of that purchased for the clerk's role (8 GB RAM and 2 TB memory). The existing lap top is nearly 3 years old and despite regular maintenance/clean-up is performing very poorly. Its processor and memory are unable to support the full functionality of Windows 10/required software and it crashes daily. If approved, the clerk to purchase the best deal locally within budget and spec, as prices and models frequently vary. **Cllrs Rogers and Stuchfield.**
- 2771** To approve the purchase of weed suppressant membrane and fixing stakes up to a budget of £200.00 inc. VAT from builders supplies North West/JW Fish/online to cover the vacant allotment plots to address the concerns of new and existing plot holders, and to ensure that when a prospective plot holder inspects a plot they are not put off by the weed infestation. **Cllr Rogers.**
- 2772** To consider and approve the purchase, up to a budget of up to £400 of a new wall mounted noticeboard for the Marsh Nature Park on the recommendation of the working group, to provide users with information on the marsh and council initiatives/events. 3 x quotes are supplied for information (enclosed) - there are no local providers. **LCC have agreed to meet half of the cost as per our 50/50 funding agreement.** If agreed a board suitable for the available wall mounting to be purchased. **The clerk on behalf of the Marsh Working Group.**



- 2773** To consider and approve the purchase, up to a budget of up to £450 of an additional dog waste/litter bin for the Marsh Nature Park on the recommendation of the working group. 3 x quotes are supplied for information. ***LCC have agreed to meet half of the cost as per our 50/50 funding agreement.*** Statistics from the Aldi/Marsh Park and online consultations on the Marsh demonstrate that out of 116 responses 52 (45%) made direct reference to the need for more bins on the site. **The clerk on behalf of the Marsh Working Group.**
- 2774** To consider and approve a budget of up to £100 to buy 200 FTC branded pens for publicity events through an online seller. The only company to quote locally was £223 for 300 pens. If approved the Clerk and to source and purchase on the recommendation of the working group. **Cllr Raynor on behalf of the Media Working Group**
- 2775** To consider and approve the payment of joint membership of the PWRS and PWRT for Cllr Stuchfield (only 1 representative from FTC is permitted under PWRS constitution), to represent the Council at £30. If approved payment details to be submitted to the clerk **Cllr Stuchfield.**
- 2776** To approve the receipt of the Regenda contribution to the 4 year junior swim and splashpad subsidy into the FTC business account, and for the Clerk to make the combined payment annually (enclosed – green paper, financial in confidence). **Clerk/Cllr Stuchfield**
- 2777** To consider and approve the receipt of a grant aid award from “Awards For All” (if successful) following an application by Regenda to fund a Dementia Garden Project on the Memorial park (part of the 6 green spaces initiative). Regenda are unable to receive any successful grant monies directly as they are a commercial entity. If approved the clerk will then transfer the funds to Regenda upon written request. **Clerk.**
- 2778** To consider the Wyre Area Committee Terms of Reference (enclosed) and if appropriate, nominate a FTC representative(s) to attend. Deferred from 10<sup>th</sup> July.
- 2779** **Adjournment to allow public participation (2).**
- 2780** **To Reconvene the meeting**
- 2781** To note planning applications considered by members and agree any action to be taken or response to the planning authority (enclosed).
- 2782** To receive items for information and items for inclusion in the next agenda subject to full information being available. Members are reminded that no discussion or decision may be taken.



- 2783** To agree Accounts for Payment (including August and September staff salaries due to date of the next meeting)– see enclosed information sheet on page 1 of the meeting pack.
- 2784** To consider and resolve to exclude the public and press under the Public Bodies (Admissions to meetings) Act 1960 and the Data Protection Act 1999, to hear an item as confidential regarding the FTC allotments.

**The next meeting will be on Tuesday 2 October at the North Euston Hotel at 7pm**

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Debra Thornton  
Clerk to Fleetwood Town Council

**IN CONFIDENCE – PRESS AND PUBLIC EXCLUDED.**

- 2785** To consider information relating to a breach in allotment policy and decide on a course of action accordingly. **Cllr Rogers**